



## BUSHFIRE AND HAZARDS POLICY

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Best Practice – Quality Area 2

### PURPOSE

This policy will provide guidelines for effective bushfire and hazards safety practices at Warrandyte Kindergarten that comply with legislative requirements and meet best practice standards.

### POLICY STATEMENT

#### 1. VALUES

Warrandyte Kindergarten is committed to:

- providing a safe environment for all children, staff and any other persons attending the Warrandyte Kindergarten.
- as far as practicable, providing a safe environment for all children, staff and any other persons at the Warrandyte Kindergarten in the event of a bushfire, natural hazard or unnatural hazard.
- ensuring that every reasonable precaution is taken to protect children being educated and cared for at Warrandyte Kindergarten from harm and any hazard likely to cause injury, including responding to potential bushfire risks.
- closing on any day declared to have a Fire Danger Rating of Extreme or Catastrophic for the district in which Warrandyte Kindergarten is located, as declared by the Bureau of Meteorology and published on the VicEmergency website ([www.emergency.vic.gov.au](http://www.emergency.vic.gov.au)), and that the kindergarten is closed and remains closed for the whole day.
- closing on any Total Fire Ban day as declared by VicEmergency, and that Warrandyte Kindergarten is closed and remains closed for the whole day.
- closing when directed by the Department of Education and Training (DET).
- closing when the Warrandyte Kindergarten Committee of Management Risk Sub-committee (made up of the Warrandyte Kindergarten Committee of Management Executive Committee) determines that sufficient hazard-related risk exists, regardless of whether or not the triggers, as described above, have been reached.
- preparing for ongoing bushfire seasons by purchasing appropriate equipment and ensuring emergency procedures are in place to effectively manage the threat of fire danger at Warrandyte Kindergarten.
- all staff being adequately trained and aware of emergency procedures.
- responding to the needs of the children in the event that a child is injured, becomes ill, or is traumatised while attending Warrandyte Kindergarten.
- complying with regulatory and legislative requirements.

#### 2. SCOPE

This policy applies to the Approved Provider, Persons with Management or Control, Nominated Supervisor, Persons in Day-to-Day Charge, staff, contractors, volunteers, students on placement,

parents/guardians, children and others attending the programs and activities of Warrandyte Kindergarten, including during offsite excursions and activities.

## 3. BACKGROUND AND LEGISLATION

### Background

### Legislation and standards

Relevant legislation and standards include but are not limited to:

- *Child Wellbeing and Safety Act 2005* (Vic) (Part 2: Principles for Children)
- Education and Care Services National Law Act 2010: Section 167
- Education and Care Services National Regulations 2011: Regulations 101(2), 168(2)(a)(iii)
- *National Quality Standard*, Quality Area 2: Children's Health and Safety
  - Standard 2.3: Each child is protected
    - Element 2.3.2: Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury
- *Occupational Health and Safety Act 2004*
- *Public Health and Wellbeing Act 2008*

The most current amendments to listed legislation can be found at:

- Victorian Legislation – Victorian Law Today: <http://www.legislation.vic.gov.au/>
- Commonwealth Legislation – ComLaw: <http://www.comlaw.gov.au/>

## 4. DEFINITIONS

The terms defined in this section relate specifically to this policy. VicEmergency and Manningham Council websites have been used as a source for some of these definitions. For commonly used terms e.g. Approved Provider, Nominated Supervisor, Regulatory Authority etc. refer to the *General Definitions* section of this manual.

**Bushfire Place of Last Resort:** In the case of a life-threatening situation where it is not safe for adults and children to remain in the kindergarten building, a 'Bushfire Place of Last Resort' may be used. These locations are not guaranteed to provide safety or to be protected by emergency services and will not be staffed. As the title suggests, these places should only be used as a last resort.

A 'Neighbourhood Safer Place' (also known as a 'Bushfire Place of Last Resort' or NSP-BPLS) includes:

- Skate Park and Basketball Courts, Corner Taroona Avenue and Heidelberg-Warrandyte Road

**Catastrophic:** A Catastrophic rating indicates the most dangerous conditions for a fire. The safest place to be is away from high-risk bushfire areas. A person's life may depend on the decisions that are made, even before there is a fire. It is recommended to stay safe by going to a safer location early in the morning or the night before. Homes cannot withstand fires in these conditions. A person may not be able to leave and help may not be available.

**Emergency:** All situations or events posing an imminent or severe risk to those present in an education and care service, and may include floods, fire or extreme weather events. Emergencies are sudden, unexpected events or situations that require immediate action to prevent injury to individuals or

damage to the service's environment. (Source: National Quality Framework Managing Bushfire Risks in Centre-based Services Fact Sheet).

**Evacuation:** Leaving a place in an orderly fashion, especially for protection.

**Emergency Mobile Phone:** A mobile phone used as an additional communication device to communicate via SMS message with parents/guardians.

**Extreme Fire Rating:** An Extreme fire rating indicates an expectation of extremely hot, dry and windy conditions. If a fire starts and takes hold, it will be uncontrollable, unpredictable and fast moving. Spot fires will start, move quickly and come from many directions.

**Fire Danger Rating:** The Fire Danger Rating indicates how dangerous a fire would be if one started. Ratings are forecast by the Country Fire Authority using Bureau of Meteorology data for up to four days in advance, based on weather and other environmental conditions such as fuel load.

**Hazard:** Any source of potential damage, harm or adverse health effects on something or someone under certain conditions. Hazards may include but are not limited to fire, flooding, storms, air pollution and terrorist threats.

**High Fire Rating:** A High fire rating indicates a heightened risk. If a fire starts, lives and property may be at risk. The safest option is to avoid bush fire risk areas.

**Total Fire Ban Day:** Total Fire Ban days are declared by the Country Fire Authority on days when fires are likely to spread rapidly and could be difficult to control. If a district has not been declared a Total Fire Ban, fire restrictions may still apply.

## 5. RELATED POLICIES

- Child Safe Environment and Wellbeing Policy
- Delivery and Collection of Children Policy
- Emergency Management Policy
- Incident, Injury, Trauma and Illness Policy

## 6. PROCEDURES

**The Approved Provider and Persons with Management or Control are responsible for:**

- developing, in collaboration with staff, appropriate procedures to be followed in the event of an emergency at the centre
- ensuring emergency procedures are prominently displayed and practised at least once per term
- ensuring all necessary emergency equipment is available and maintained, for example, fire extinguishers
- ensuring staff are provided with necessary information and training, for example, handling of fire extinguishers
- regularly reviewing and updating procedures as required or following an emergency incident
- assessing with qualified staff member(s) if DET needs to be notified as per legislative requirements.

## **The Nominated Supervisor and Persons in Day-to-Day Charge are responsible for:**

- providing input into the development of procedures to be followed in the event of an emergency situation
- being familiar with procedures and responsibilities
- implementing the procedures
- ensuring the safety of children in their care
- contributing to the review of the procedures following an emergency incident
- ensuring the emergency evacuation procedure is displayed in a prominent position/s
- ensuring the arrival and departure book is completed as per the requirements of the centre's Delivery and Collection of Children Policy
- practicing the emergency evacuation procedures with the children once a term and more frequently during first and fourth terms and recording the dates of practices.

## **All staff are responsible for:**

- providing input into the development of procedures to be followed in the event of an emergency situation
- being familiar with emergency evacuation procedures and responsibilities
- implementing emergency evacuation procedures
- ensuring the safety of the children in their care
- contributing to the review of procedures following an emergency incident
- ensuring the emergency evacuation procedure is displayed in a prominent position/s
- ensuring the arrival and departure book/iPad is completed as per the requirements of the centre's Delivery and Collection of Children Policy
- practicing emergency evacuation procedure with the children once a term and more frequently during Term One and Term Four, and recording the dates of practices.

## **Parents/guardians are responsible for:**

- ensuring that Warrandyte Kindergarten has their current mobile phone number(s) and advising the kindergarten as soon as this number changes
- being familiar with the centre's emergency procedures
- ensuring children are signed in as per the requirements of the centre's Delivery and Collection of Children Policy
- following the directions of staff during an emergency incident
- participating and assisting in practice emergency evacuations if at the centre at the time of the practice.



## 7. PRE-EMPTIVE CLOSURES

### Closure on Total Fire Ban Days (Voluntary Closure)

- When a Total Fire Ban day is declared in the Central District, all kindergarten sessions for that day will be cancelled and Warrandyte Kindergarten will be closed.
- Parents/guardians will be informed of Warrandyte Kindergarten's closure by text message. Notification may also be provided via email or Storypark.
- A sign will be placed at Warrandyte Kindergarten alerting parents/guardians of the centre's closure.

### Closure on Extreme Fire Danger Rating Days (Voluntary Closure)

- When an Extreme fire danger rating day is declared in the Central District, all kindergarten sessions for that day will be cancelled and Warrandyte Kindergarten will be closed.
- Parents/guardians will be informed of Warrandyte Kindergarten's closure by text message. Notification may also be provided via email and/or Storypark.
- A sign will be placed at Warrandyte Kindergarten alerting parents/guardians of the centre's closure.

### Closure Directed by the Department of Education and Training on Catastrophic Fire Danger Rating Days

- Warrandyte Kindergarten is on the Bushfire At-Risk Register and will close when a Catastrophic fire danger rating day is declared in the Central District. Warrandyte Kindergarten is formally instructed to close on these days and all kindergarten sessions for that day will be cancelled.
- A Catastrophic day will be determined by the Emergency Management Commissioner no later than 1.00pm the day before the potential closure.
- Once Warrandyte Kindergarten is advised of the confirmation of the Catastrophic day, parents/guardians will be informed of Warrandyte Kindergarten's closure by text message. Notification may also be provided via email or Storypark.
- A sign will be placed at Warrandyte Kindergarten alerting parents/guardians of the centre's closure.

### Closure Due to Hazards (Voluntary Closure)

- When the Committee of Management Risk Sub-committee assesses that a hazardous situation represents sufficient risk to the service, kindergarten sessions will be cancelled and Warrandyte Kindergarten will be closed.
- Parents/guardians will be informed of a hazard-related closure by text message. Notification may also be provided via email or Storypark.
- A sign will be placed at Warrandyte Kindergarten alerting parents/guardians of the centre's closure.

### General Information

- Information will be provided to parents via EnrolNow advising them of Warrandyte Kindergarten's bushfire closure policy (see Attachment 1).



- The decision to close will not change, regardless of changes in the weather forecast or changes in risks associated with the hazard. This is to avoid confusion and help families plan alternative care arrangements.
- No staff will be on site on days when the kindergarten is closed.
- Information about children's services closures will be displayed on the DET website <http://www.education.vic.gov.au/about/programs/health/pages/closures.aspx>.
- A message with information about the kindergarten's closure will be left on the kindergarten's landline telephone (see Attachment 2).
- Once a decision has been made that the kindergarten will close, the Responsible Person in Charge will advise the Department of Education and Training.

## 8. EMERGENCY AND SAFETY PROCEDURES

### A. Preparation for the Fire Season

#### 1. Inside the kindergarten room:

- the contents of the emergency kit to be checked by Warrandyte Kindergarten staff
- fire equipment, including fire extinguishers, to be checked by Manningham Council
- confirm parent contact details at the beginning of the kindergarten year and when a new family starts at the kindergarten
- update parent contact details when advised by parents of a change in information
- conduct emergency drills (see Schedule 5).

#### 2. Outside the kindergarten room:

- conduct a fire protection working bee each year to ensure readiness:
  - remove all fallen branches/sticks that are not required as part of the kindergarten program
  - remove all fuel around the kindergarten building and perimeters (constant monitoring required during the season as it can, and will, build up due to northerly winds)
  - ensure the kindergarten has an adequate supply of bottled water
  - Council to ensure hoses are in working condition.

### B. Procedures to be Followed During the Fire Season

#### 1. As required during the fire season (November/December and February/March) teachers will:

- access the VicEmergency website
- ensure that the emergency mobile phone is on and is charged
- have the evacuation case ready.

#### 2. The committee will organise additional fire preparation working bees (as required) to check/clear fuel around the centre and test that emergency equipment is in order.

#### 3. Each term, staff will conduct emergency procedure drills. Details of drills will be recorded in the Emergency Management Plan Exercise Record and will be stored in the policy folder which is located in office. Teachers will also conduct practice sessions to congregate the children at their discretion.



4. At the Annual General Meeting, the committee will appoint a maintenance officer who will be responsible for overseeing any general fire maintenance that is required.
5. At the end of Term Three and at the commencement of Term One, the committee will ensure that the kindergarten's emergency mobile phone contains current contact numbers for parents and important organisations including the State Emergency Service.

### C. During Lockdown

**AS SOON AS AN EMERGENCY IS NOTICED, THE RESPONSIBLE PERSON IN CHARGE WILL BLOW THE WHISTLE, ADVISE ALL STAFF TO START THE EVACUATION PROCEDURE, INFORM THE STAFF OF THE THREAT AND ITS LOCATION.**

#### RESPONSIBLE PERSON IN CHARGE

- Activate Warning System (blow whistle)
- Assemble children at the place where the whistle was blown
- Assess the situation and determine an appropriate response strategy in consultation with emergency services, if possible
- Count children and adults to ensure everyone is accounted for:
  - before leaving the building
  - before leaving the grounds
  - on arrival at the assembly point.
- If necessary, move children to the assembly point (senior citizens building, basketball courts (evacuation point south) or northern oval (evacuation point north)), depending on the situation
- Before leaving the playroom, tell children to hold hands with another child and go to a specific door
- Report serious incidents to DET in accordance with relevant regulatory requirements.

#### EDUCATOR(S) (AND OTHER ADULTS, IF PRESENT)

- Call 000 for emergency services and seek and follow advice
- Collect emergency suitcase from kitchen
- Collect two emergency backpacks from kitchen
- Collect Allergy Buddy (medications) from kitchen
- Collect keys from kitchen
- Collect sign-In book/iPad
- Collect mobile phone
- Ensure all doors and windows are closed
- Allocate emergency backpack to other adult(s)
- Monitor VicEmergency app or call VicEmergency on 1800 226 226
- If evacuation is required and time permits before leaving:
  - power and gas is turned off

## NOTE

The safety of the children is the first priority. Children will remain in the kindergarten room where they are familiar with the surroundings and are easily occupied unless the kindergarten becomes dangerous. It is imperative that all adults remain calm and in control.

Children will only be evacuated from the building on the advice of emergency services (Police, Fire Brigade, SES) or at the discretion of the Responsible Person In Charge. Circumstances may not permit staff to wait for parents to pick up their children in the event of an emergency, especially an advancing, unforeseen bushfire. All occupants of the kindergarten will relocate to the Senior Citizens building or to one of two designated evacuation points (basketball courts or northern oval) designed to maximise the well-being of children.

### D. After the Fire Passes

1. Continuously check for signs of fire INSIDE and OUTSIDE of the entire complex, and control and extinguish all spot fires.
2. Drinks lots of water.
3. If required, call 000 for emergency services and report the centre's current situation. Continue calling until contact is made with the authorities.

### E. After a Fire Emergency

1. Notify DET (on 1300 338 738) once the immediate emergency actions have been taken or at the first realistic opportunity.
2. Notify parents/guardians of the serious incident as soon as is practicable.
3. Identify and offer more specialised personal support to vulnerable and/or most affected adults and children.
4. Provide recovery support and advice for children/parents about the normal cycle of recovery and indicators that extra support may be required.
5. Follow up contact with families involved to express sympathy, arrange retrieval of personal items (if applicable) of children/staff member as appropriate and discuss kindergarten role in ongoing support.

## EVALUATION

In order to assess whether the values and purposes of the policy have been achieved, the Approved Provider will:

- regularly seek feedback from everyone affected by the policy regarding its effectiveness
- consult annually with VicEmergency and DET representatives
- monitor the implementation, compliance, complaints and incidents in relation to this policy
- evaluate the awareness of staff and other relevant people of the procedures to follow in the event of a bushfire threat
- ensure that procedures are evaluated on a yearly basis (i.e. at the end of each fire season) to assess lessons learned, to identify new risks, and if necessary the appropriate changes made
- keep the policy up to date with current legislation, research, policy and best practice
- revise the policy and procedures as part of the service's policy review cycle, or as required





- notify parents/guardians at least 14 days before making any changes to this policy or its procedures.

## ATTACHMENTS

Schedule 1: Fire Equipment and Emergency Items

Schedule 2: Emergency Response Guide – Lanyards

Schedule 3: Emergency Services Call Sheet

Schedule 4: Site Location

Schedule 5: Emergency Management Plan Exercise Record

Schedule 6: Total Fire Ban Days District Map

Schedule 7: Understanding Fire Danger Ratings

Attachment 1: Sample Letter to Parents

Attachment 2: Sample Telephone Message Script

Attachment 3: Sample Text Message to Parents

Attachment 4: Emergency Contact Numbers

## AUTHORISATION

This policy was adopted by the Approved Provider of Warrandyte Kindergarten in 2022.

**REVIEW DATE: JULY 2023**



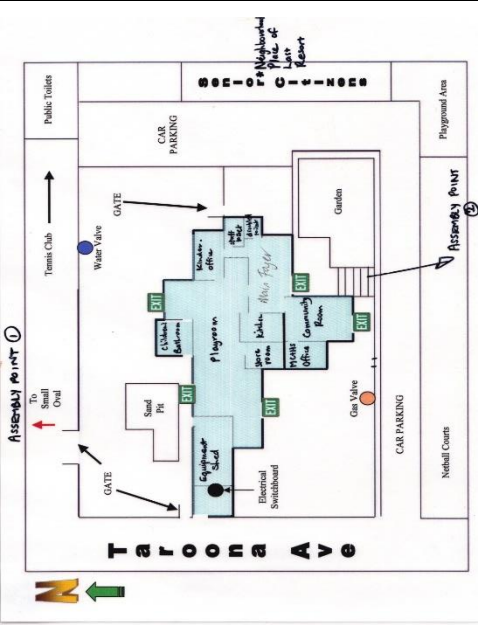
## Schedule 1

### Fire Equipment and Emergency Items

1. Fire equipment (housed outside):
  - hose and connections x1
  - metal buckets and cotton mops x3
2. Fire equipment (housed inside):
  - overalls x 1
  - fire blankets
  - fire retardant hose
  - water, food
  - AM/FM radio and spare batteries
3. Fire equipment (in office):
  - emergency mobile phone and charger
  - computer to monitor VicEmergency website and other relevant websites for regular updates
4. Emergency items (staff and parents to take):
  - emergency case
  - allergy buddy medications kit
  - keys
  - back packs containing food (from kitchen) and water
  - fire blankets
5. Emergency Case Items:
  - contact numbers (of children and staff)
  - radio and batteries
  - torch and batteries
  - face mask
  - goggles
  - fluoro vest
  - storybooks and games
  - iPod

## Schedule 2

### Emergency Responses Guide - Lanyards

<b><u>RESPONSIBLE PERSON IN CHARGE (TEACHER)</u></b>	<b><u>EDUCATOR (s)</u></b>
<p><b><i>WHEN NOTIFIED or BECOMING AWARE OF AN EMERGENCY</i></b></p> <ul style="list-style-type: none"> <li>• Activate Warning System (blow whistle)</li> <li>• Assemble children at place where whistle was blown</li> <li>• Assess the situation</li> <li>• Count children (staff and visitors) to ensure all are accounted for               <ul style="list-style-type: none"> <li>- before leaving building</li> <li>- before leaving grounds</li> <li>- on arrival at assembly point</li> </ul> </li> <li>• If necessary, move children to evacuation point north or evacuation point south (as appropriate).</li> </ul>	<p><b><i>The following tasks are allocated to educators based on the number in the group i.e. two educators in 4YO and one educator in 3YO). Each educator will have their own lanyard.</i></b></p> <ul style="list-style-type: none"> <li>• Phone 000</li> <li>• Collect emergency suitcase from kitchen</li> <li>• Collect two emergency backpacks from kitchen</li> <li>• Collect Allergy Buddy (medications) from kitchen</li> <li>• Collect keys from kitchen</li> <li>• Collect sign-In book/iPad</li> <li>• Collect mobile phone</li> <li>• Ensure all doors and windows are closed</li> <li>• Allocate emergency backpack to other adult(s)</li> <li>• Monitor VicEmergency app or call VicEmergency on 1800 226 226</li> </ul> <p style="text-align: center; margin-top: 20px;">*Delegate tasks to other adults if present*</p>
 <p>The diagram is a floor plan of the kindergarten building. It shows various rooms including a Kitchen, Playroom, Office, and Community Room. Two assembly points are marked: 'Assembly Point 1' (North) and 'Assembly Point 2' (South). Multiple exits are labeled 'EXIT'. Surrounding the building are areas for 'Public Toilets', 'GCS PARKING', 'CAR PARKING', and 'Noddy Courts'. A north-south axis is shown at the bottom with a green arrow pointing north and a red arrow pointing south. The street name 'TAROOMA AVE' is written at the bottom.</p>	



## Schedule 3

### Emergency Services Call Sheet

1. Dial 000, ask for the specific emergency service required, and be ready with the following information:

Warrandyte Kindergarten telephone number:	9844 3363
Warrandyte Kindergarten address:	10 Taroona Avenue, Warrandyte Turn into Taroona Avenue and continue past the netball courts. Turn right into car park.
Melways reference:	35 C1
Your name:	
Brief description of the problem:	
Best entrance to use:	
Emergency services will be met by (name):	

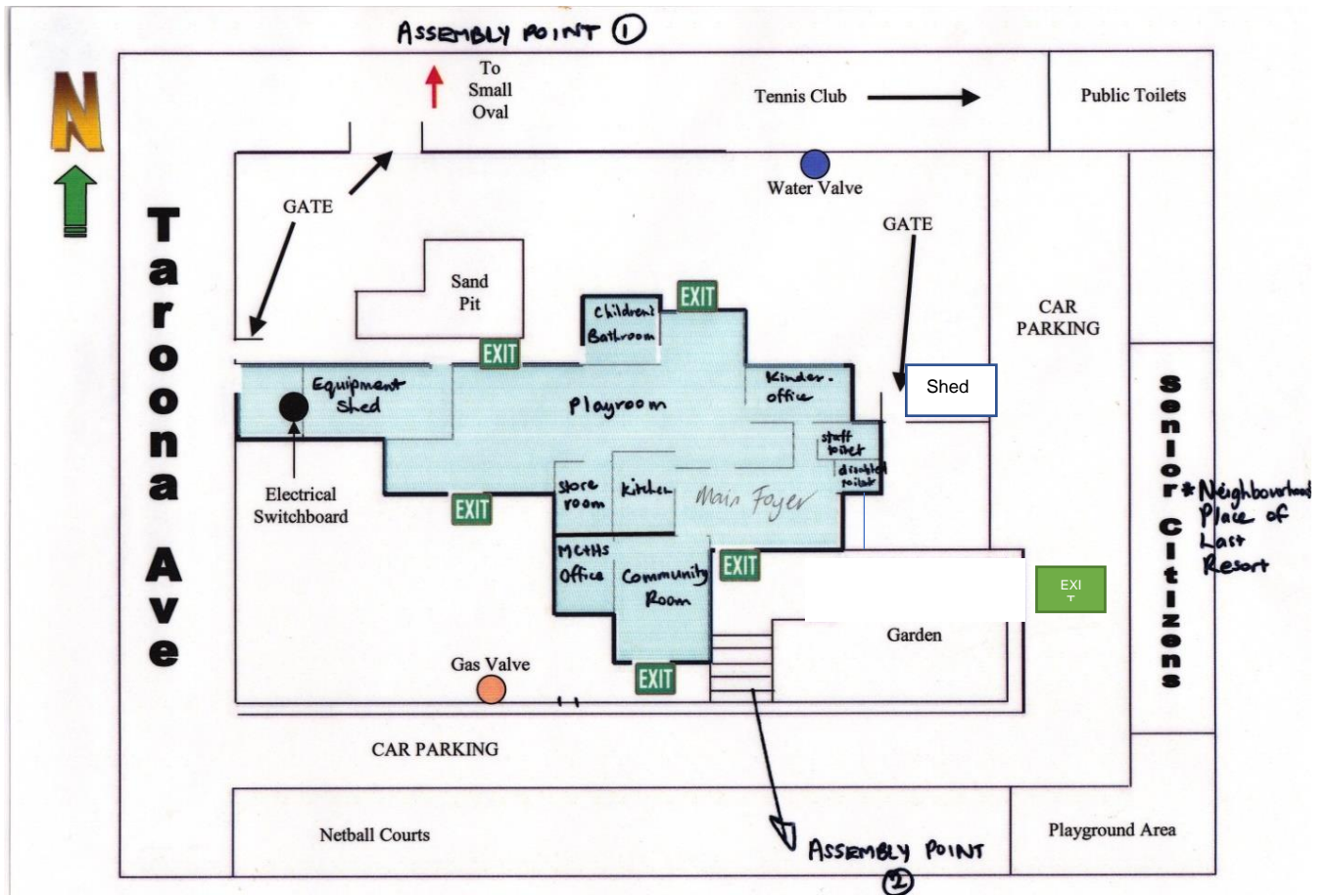
***Speak clearly and slowly and be ready to repeat information if asked.***



# Warrandyte Kindergarten

## Schedule 4

## Site Location





## Schedule 5

### Emergency Management Plan Exercise Record

Area of Emergency Plan Tested by Current Exercise: \_\_\_\_\_

	YES	NO
Were emergency services briefed on the exercise prior to exercise being started?		
Did the person discovering the emergency alert the other occupants?		
Was the alarm activated?		
Was the emergency service notified promptly?		
Was the Emergency & Security Management Unit notified promptly?		
Did the centre staff direct persons from the building/site per the evacuation procedures?		
Were isolated areas searched?		
Was the evacuation logical and methodical?		
Did someone take charge? Who?		
Did occupants act as per instructions?		
Was a roll call conducted for: <ul style="list-style-type: none"> <li>• Children?</li> <li>• Staff?</li> <li>• Centre visitors?</li> </ul>		
Was someone appointed to liaise with the emergency services/s?		
Was someone appointed to liaise with the parents/centre community?		
Was the emergency service given the correct information?		
Did anyone re-enter the premises before the "all clear" was given?		
Did anyone refuse to leave the building/site? If yes, see attached list for name and reason. To be followed up.		



## Evacuation/Lockdown (EL) Exercise Timing

	Time	
	Hours	Mins
Alarm sounded and message EL given (exercise warning included)		
Centre staff responds		
Centre staff check kinder room/toilets/outside play area		
Evacuation/lockdown commenced		
Centre staff reports kinder room clear or locked down		
Arrive at assembly point (evacuation or lockout)		
Centre staff checks children, staff and visitors present against attendance book		
Evacuation/lockdown completed		
Exercise completed		
Staff debriefed on exercise		

**Problems encountered:**

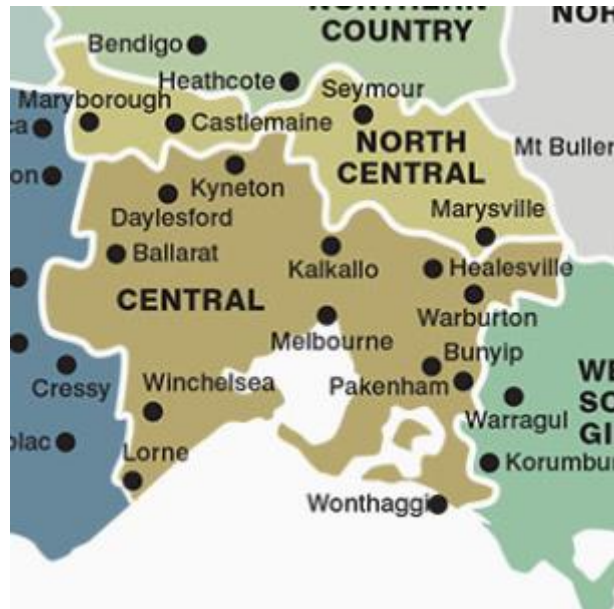
**Issues raised:**

**Date of Exercise:** / /

## Schedule 6

### Total Fire Ban Days District Map

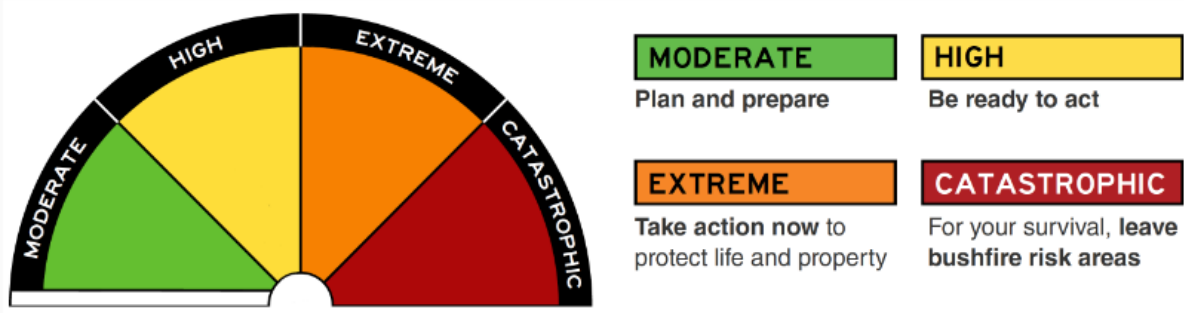
Warrandyte Kindergarten is located in the Central District



## Schedule 7

### Understanding Fire Danger Ratings

#### The new Fire Danger Ratings



There are four levels of fire danger in the new system:

- **Moderate** - Plan and prepare
- **High** - Be ready to act
- **Extreme** - Take action now to protect your life and property
- **Catastrophic** - For your survival, leave bushfire risk areas

Source: [WWW.cfa.vic.gov.au](http://WWW.cfa.vic.gov.au)





## Attachment 1

### Sample Information to Parents (to be made available to parents via EnrolNow)

Dear Parents/Guardians

#### **POTENTIAL CLOSURES DUE TO BUSHFIRE RISKS**

I am writing to advise you that Warrandyte Kindergarten will close on days that are determined by the Bureau of Meteorology as Total Fire Ban days or days that are declared as Extreme or Catastrophic fire danger rating days in our area.

You will receive a text message from Warrandyte Kindergarten confirming the kindergarten's closure. You are also urged to check the Department of Education and Training website for updates – <http://www.education.vic.gov.au/about/programs/health/pages/closures.aspx>.

I realise that closing may result in you having to make alternative arrangements for your child, but the safety of our children and staff remains our top priority. For safety reasons, no staff will be on-site while the facility is closed. Given the predicted weather conditions on these days, the Department of Education recommends that your child is not left at home in the care of older children when the kindergarten is closed.

If you know of other parents who, for any reason, may not be aware of our potential closure, please contact them to help ensure they are aware that we may be closed.

For up-to-date information on this year's fire season see:

- VicEmergency Hotline (1800 226 226)
- [www.emergency.vic.gov.au](http://www.emergency.vic.gov.au)
- ABC local radio, or any other emergency broadcasters

Thank you for your cooperation and understanding.

Yours sincerely

<Name>  
President  
Warrandyte Kindergarten



## Attachment 2

### Sample Telephone Message Script

Thank you for calling Warrandyte Kindergarten. Our service is currently closed due to the forecast [Extreme/Catastrophic fire danger rating day] or [Total Fire Ban day] for our area.

No staff or children remain on site.

For further information please visit the Department of Education and Training website or the VicEmergency website.



## Appendix 3

### Sample Text Message to Parents/Guardians

Warrandyte Kindergarten will be closed [tomorrow or insert date/s] due to a [Extreme/Catastrophic fire danger rating day] or [Total Fire Ban day] being determined for our area.

Updates on closures can be found on the Department of Education and Training website at <https://www.education.vic.gov.au/about/programs/health/Pages/closures.aspx>



## Attachment 4

### Emergency Contact Numbers

Organisation	Details	Telephone
Warrandyte Kindergarten	10 Tarooma Avenue Warrandyte	9844 3363 Mobile: 0499 197 256
Police	-	000
Police	Warrandyte Police Station Forbes Street, Warrandyte	9844 3231
Police	Doncaster Police Station 979 Doncaster Road Doncaster East	8841 3999
Ambulance	-	000
Fire Service (emergency)	-	000
Warrandyte Fire Brigade	2 Harris Gully Road, Warrandyte	9844 3375
State Emergency Service	Flood, storm, earthquake	132 500
Hospital	Box Hill (Eastern Health) 5 Arnold Street, Box Hill	1300 342 255 <u>OR</u> 9895 3281
Hospital	Royal Children's Hospital 50 Flemington Road, Parkville	9345 5522
Hospital	Austin Hospital 145 Studley Road, Heidelberg	9496 5000
Vic Poisons Information Centre	-	13 11 26
VicEmergency Hotline	-	1800 226 226
Electricity	United Energy	13 20 99 (faults and emergencies)
Gas	Multinet Gas	13 26 91 (faults and emergencies)
Water	Yarra Valley Water	13 27 62 (faults)
Facility Plumber	Manningham Council	9840 9235
Facility Electrician	Manningham Council	9840 9235



## Warrandyte Kindergarten

Local Government	Manningham Council	9840 9333
Victorian WorkCover Authority (WorkSafe)	-	13 23 60 (to report a serious workplace injury)
Department of Human Services	- Regional Office - Child Protection (East Division) - Child Protection Emergency Service	9843 6000 1300 360 391 (9am – 5pm, M – F) 13 12 78 (after hours)
Department of Education and Training	- North Eastern Region (Inner) – Glen Waverley Officer - Jodie Lane (direct)	1300 333 231 7022 1186
Department of Education and Training	Manager, Operations and Emergency Management, North Eastern: Linda Jamieson	8392 9336 OR 0448 284 749
Department of Education and Training	Quality Assessment and Regulation Division (QARD) Area Team, Eastern Metropolitan Area	1300 651 940 (to report a serious incident)
Child FIRST	-	1300 721 383
Environment Protection Authority	-	1300 372 842 (general)
Manningham Council	-	9840 9333
<b>Websites</b>		
VicEmergency	<a href="http://www.cfa.vic.gov.au">www.cfa.vic.gov.au</a> <a href="http://www.emergency.vic.gov.au">www.emergency.vic.gov.au</a>	
Bureau of Meteorology	<a href="http://www.bom.vic.gov.au">www.bom.vic.gov.au</a>	